



2017 Eastern Mass. Pagan Pride Day

Vendor Agreement

Merry meet and thank you for your interest in vending at the 2017 Eastern Mass. Pagan Pride Day (referred to from this point on as EMPPD)

PLEASE READ THIS VENDOR AGREEMENT FULLY, including details and descriptions, sections that need to be filled out, and sections that need to be initialed so you may understand what you are agreeing to

Please copy or save your filled out Vendor Agreement so you can refer to dates, times and rules you have agreed to. Please be sure to return the ENTIRE Vendor Agreement with payment as you will not be considered until we receive BOTH from you.

<p>EMPPD INFORMATION-Please send app and payment Vendor Coordinator: Cynthia Chapman Mailing Address: Pagan Pride Project of Eastern Mass. C/O Cynthia Chapman PO Box 2285 Methuen MA 01844</p> <p>Email: lunamyst1305@gmail.com</p>	<p>EVENT INFORMATION Location: Winnekenni Castle 347 Kenoza Avenue Haverhill, MA 01830 Date: Sunday, September 24, 2017 Time: 11am to 5pm</p> <p>(Vendor will be on location at 9am)</p>
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Website: <http://www.emppd.com>

<https://www.facebook.com/emapp/>

FEES: All vendor booths are \$75.00 or 2 booths for \$135.00

Vendors who donate an hour long workshop during the event may deduct \$10 from their vending fee. Please provide information and a description of the workshop so that we may include it in the event program and promote it on the website. Time slot availability will be first come first served.

Each vendor spot consists of a 10 x 10 space. Electricity will not be available to vendors. Vendors will be required to provide all necessary items to sell and display their items, including stands, chairs, "E-Z ups" and tables. Food and drink items are permitted for your personal consumption only and are not permitted for sale. Exceptions may be made for small items at EMPPD staff's discretion. All spaces are "carry-in, carry-out" so you will be required to bring your own trash receptacle and take it with you at the end of the event.

Vendors requiring more than one booth (max of 2 total spaces per vendor) must contact an EMPPD vendor coordinator for availability, as there are a limited number of double spaces available.

For persons providing services such as tarot readings...foot readings...astrological readings...reiki...yoga...palm readings...the cost of the booth will be \$25.00. You may not sell items at your booth, however. If you would like to do both, as I know some of you have stores, then please purchase the standard booth for \$75.00. You may however pass out pamphlets and business cards to advertise your store. It would also be nice if you gave me a brief bio of yourselves so I could help promote you and your services.

INITIAL: Initial before each paragraph that apply to you verifying that you have read and agree to the following:

- ___ 1. The event showcases Pagan crafters and vendors, so spaces will be offered first to those that self-identify as Pagan or are considered Pagan by the definition given on the Pagan Pride Project's national website.
- ___ 2. All communication regarding vending at EMPPD will be through the EMPPD Vendor Coordinator using the Cyndee email address. If you do not have email access, please let us know as soon as possible so that we can arrange alternative forms of communication.
- ___ 3. Sending the Vendor Agreement DOES NOT guarantee you a space. First, you are not considered until you have returned the full payment and the Vendor Agreement fully filled out and signed. Second, all spaces are juried and you will be informed if your application was accepted.
- ___ 4. Vendor/Crafter: There are a limited number of spots and we will select the vendors based on variety and quality. Market-place items, such as Avon, Scentsy, and Passion Party are discouraged. Since this is a public event, sexually explicit items, or items that promote illicit activities are prohibited.
- ___ 5. Set up begins at 9:00 am sharp on Sunday, September 24, 2017. EMPPD will not have set up or tear down help available for you. Once you have your vehicle unloaded, your vehicle will need to be moved to a designated vendor parking area, persevering prime parking spaces for attendees. If ground conditions are not adequate (due to excessive rain prior to event, etc.), travel on grassy covered areas may be restricted, and you may be required to carry your materials from the roadway to your vendor site.
- ___ 6. Vendor placement is done by EMPPD. If you have any reasonable special needs, please let us know well ahead of the event so we can try to accommodate you.

____ 7. You are responsible for bringing whatever tables, chairs, cash/change and whatnot that you will need for the day. EMPPD will not be providing any of these things for you. You are required to remove all trash and carry it out with you at the end of event.

____ 8. EMPPD is a rain or shine event. Vendors may bring a tent provided it fits within your 10' x 10' space.

____ 9. Everything for your booth including merchandise, tables, and chairs, under stock and so on must be kept within your booth space. Please respect your neighbor's space.

____ 10. All signage must either be free standing, like an easel, or banner hung from your table. You cannot tape or secure anything to the building or other structures on the grounds of the castle.

____ 11. You are responsible for making sure your space is attended by someone for the entire event, 11 am to 5 pm. EMPPD will not have volunteers available to help man your space.

____ 12. Please do not tear down prior to the close of EMPPD (5pm); EMPPD attendees should have almost the same experience whether they attend at 11am or 10 minutes before the close of the event. Failure to comply may mitigate your participation in future events.

____ 13. Each vendor is responsible for following state laws with regards to sales tax, licensure and/or ordination.

____ 14. Liability: By acceptance of this agreement, the exhibitor expressly releases EMPPD from any and all liability for damage, injury, or loss to any person or goods, which may arise from the rental and occupation of booth space. Vendors are financially responsible for any damage they may cause to the space or EMPPD.

____ 15. Space Reservation Policy: Spaces are not reserved until the completed Vendor Agreement and full payment is received by EMPPD either in person, by mail, or through lunamyst1305@gmail.com

____ 16. Refund Policy: There will be no refunds to any vendor for any reason.

____ 17. There will be no selling of food or drinks at the event by any vendors unless you are an approved food vendor. Food vending is a service provided to attendees to keep them onsite, and there are special considerations given them.

If you have read and you understand and agree with to the above rules and responsibilities, please fill out and sign the form below:

Business Name: _____

Do you self-identify as Pagan or are considered Pagan by Pagan Pride Project? **Yes / No**

Description of Business (100 words or less)

Number of 10 x 10 spaces requested: _____

Amount Enclosed: _____*

Website: _____

Contact Person: _____

Phone Number: _____

Email: _____

Special Needs: _____

Signature: _____

Print Name: _____

*Please make out all checks or money orders payable to: Pagan Pride Project of Eastern Mass., Inc.

Please mail the Vendor Agreement to:

Eastern Mass PPD, C/O Cynthia Chapman, PO Box 2285, Methuen MA 01844

DATE RECEIVED: _____