



## 2016 Eastern Mass. Pagan Pride Day Vendor Agreement

Merry meet and thank you for your interest vending at the 2016 Eastern Mass Pagan Pride Day (referred to from this point on as EMPPD).

Please read through the Vendor Agreement carefully and fill out ALL the areas that apply to you. If you have any questions, please email them to [vendors@emppd.com](mailto:vendors@emppd.com).

**PLEASE READ THIS VENDOR AGREEMENT FULLY**, including details and descriptions, sections that need to be filled out, and sections that need to be initialed so you may understand what you are agreeing to.

Please copy or save your filled out Vendor Agreement so you can refer to dates, times, and rules you have agreed to. Please be sure to return the ENTIRE Vendor Agreement with payment as you will not be considered until we receive BOTH from you.

### EVENT INFORMATION

Location:

Winnekenni Castle  
347 Kenoza Ave.  
Haverhill, MA 01830

Date: Saturday, September 17, 2016, rain or shine

Time: 10am to 4pm (Vendor will be on location at 8 am)

### EMPPD INFORMATION

Vendor Coordinator: Diane Perkins

Mailing Address:

Pagan Pride Project of Eastern Mass.  
c/o MoonPool UUCH  
16 Ashland Street  
Haverhill, MA 01830

Email: [vendors@emppd.com](mailto:vendors@emppd.com)

Website: <http://www.emppd.com>

### FEES

All vendor booths are \$75. Payment must be received prior to this date, and EMPPD will not be responsible for delays in mail delivery or such. Each vendor spot consist of a 10x10 space. Electricity **will not** be available to vendors. Vendors will be required to provide all necessary items to sell and display their items including stands, chairs, "E-Z ups" and tables. Food and drink items are permitted for your personal consumption only and are not permitted for sale. Exceptions may be made for small items at EMPPD staff's discretion. All spaces are "carry-in, carry-out" so you will be required to bring your own trash receptacle and take it with you at the end of the event.

Vendors requiring more than one booth (max of 2 total spaces per vendor) must contact the EMPPD vending coordinator for availability, as there are a limited number of double spaces available.

**INITIAL** Initial before each paragraph that apply to you verifying that you have read and agree to the following:

- \_\_\_\_\_ 1. The event showcases Pagan crafters and vendors, so spaces will be offered first to those that self-identify as Pagan or are considered Pagan by the definition given on the Pagan Pride Project's national website.
- \_\_\_\_\_ 2. All communication regarding vending at the EMPPD will be through the EMPPD Vendor Coordinator using the [vendors@emppd.com](mailto:vendors@emppd.com) email address. If you do not have email access, please let us know as soon as possible so that we can arrange alternative forms of communication.
- \_\_\_\_\_ 3. Sending the Vendor Agreement **DOES NOT** guarantee you a space. First, you are not considered until you have return the full payment **and** the Vendor Agreement fully filled out and signed. Second, all spaces are juried and you will be informed if your application is accepted.
- \_\_\_\_\_ 4. **Vendor/Crafter:** There are a limited number of spots and we will select the vendors based on variety and quality. Market-place items, such as Avon, Scentsy, and Passion Party are discouraged. Since this is a public event, sexually explicit items, or items that promote illicit activities, are prohibited.

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- \_\_\_\_\_ 6. Set up begins at 8:00am sharp on Saturday, September 17 2016. EMPPD will not have set up or tear down help available for you. Once you have your vehicle unloaded, your vehicle will need to be moved to a **designated vendor parking** are, preserving prime parking spaces for attendees. If ground conditions are not adequate (due to excessive rain prior to event, etc), travel on grassy covered areas may be restricted, and you may be required to carry your materials from the roadway to your vendor site.
- \_\_\_\_\_ 7. Vendor placement is done by EMPPD. If you have any reasonable special needs, please let us know well ahead of the event so we can try to accommodate you.
- \_\_\_\_\_ 8. You are responsible for bringing whatever tables, chairs, cash/change and whatnot that you will need for the day. EMPPD will not be providing any of these things for you. You are required to remove all trash and carry it out with you at the end of the event.
- \_\_\_\_\_ 9. EMPPD is a rain or shine event. Vendors may bring a tent provided it fits within their 10'x10' space.
- \_\_\_\_\_ 10. Everything for your booth including merchandise, tables, and chairs, under stock and so on must be kept within your booth space. Please respect your neighbors' space.
- \_\_\_\_\_ 11. All signage must either be free standing, like an easel, or a banner hung from your table. You cannot tape or secure anything to the building or other structures on the grounds of the castle.
- \_\_\_\_\_ 12. You are responsible for making sure your space is attended by someone for the entire event, 10am to 4pm. EMPPD will not have volunteers available to help man your space.
- \_\_\_\_\_ 13. Please do not tear down prior to the close of EMPPD (4pm); EMPPD attendees should have almost the same experience whether they attend at 10 am or 10 minutes before the close of the event. Failure to comply may mitigate your participation in future events.
- \_\_\_\_\_ 14. Each Vendor is responsible for following state laws with regards to sales tax, licensure and/or ordination.
- \_\_\_\_\_ 15. **Liability:** By acceptance of this agreement, the exhibitor expressly releases EMPPD from any and all liability for damage, injury, or loss to any person or goods, which may arise from the rental and occupation of booth space. Vendors are financially responsible for any damage they may cause to the space or EMPPD.
- \_\_\_\_\_ 16. **Space Reservation Policy:** Spaces are not reserved until the completed Vendor Agreement and full payment is received by EMPPD either in person, by mail, or through <http://www.emppd.com>
- \_\_\_\_\_ 17. **Refund Policy:** There will be no refunds to any vendor for any reason.
- \_\_\_\_\_ 18. There will be no selling of food or drinks at the event by any vendors unless you are an approved food vendor. Food vending is a service provided to attendees to keep them onsite, and there are special considerations given to them

## 2016 Eastern Mass. Pagan Pride Day Vendor Agreement

If you have read and you understand and agree with to the above rules and responsibilities, please fill out and sign the form below:

**Business Name:** \_\_\_\_\_

**Do you self-identify as Pagan or are considered Pagan by Pagan Pride Project? Yes / No**

**Description of Business (100 words or less)**

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**Number of 10x10 spaces  
requested**

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**Amount Enclosed**

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**Website:**

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**Contact Person:**

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**Phone Number:**

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**Email:**

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**Mailing Address:**

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**Special Needs:**

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**Signature:**

**Date:**

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**Printed Name:**

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\*\* Please make out all checks or money orders payable to Pagan Pride Project of Eastern Ma, Inc.

**Please mail the Vendor Agreement and payment to:**

Eastern Mass. Pagan Pride Day, c/o MoonPool UUCH, 16 Ashland Street, Haverhill, MA 01830

**Date received:** \_\_\_\_\_